

# PROCESS FOR HOME SCHOOL STUDENTS RETURNING TO LEBANON HIGH SCHOOL

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## GETTING STARTED

1. Parents/Caregivers wishing to enroll a student at Lebanon High School from homeschool shall contact the Director of Curriculum and Instruction at 160 Miller Road. 513-934-5772.
2. Parents/caregivers, the student, and the director shall:
  - a. Review a transcript of homeschool courses provided by the parent/caregiver
  - b. Discuss the process for transfer of homeschool credit to Lebanon High School credit
  - c. Discuss graduation requirements
  - d. Discuss the process for placement in LHS courses

## AWARDING LEBANON HIGH SCHOOL CREDIT

3. The director will compare homeschool courses with Lebanon High School courses and make a determination regarding which homeschool courses are eligible for Lebanon High School credit. Only homeschool courses which are similar in content to courses taught at Lebanon High School are eligible for credit.
4. Once a course taken during homeschool is considered eligible for LHS credit, credit may be granted on a course-by-course basis by satisfying any of the options below:
  - a. Provide documentation from an accredited schooling agency: courses must be listed as high school credit on an official transcript.
  - b. Provide a combination of standardized assessment data in the course area, course documentation, and work samples that indicate performance on assignments and assessments. Standardized testing completed as a requirement for homeschooling may be appropriate. Documents that may satisfy this option also include gradebook printouts, work samples, essays, tests, and quizzes.
  - c. Earn a remediation-free score (as defined by the Ohio Department of Education) on the ACT or the SAT: credit for ELA 1 & ELA 2 may be awarded when the student earns a remediation-free score on an ACT or SAT reading subtest. Credit for algebra I and geometry may be awarded when the student earns a remediation-free score on an ACT or SAT math subtest. Credit for physical science and biology may be awarded when the student earns a remediation-free score on an ACT or SAT science subtest.
  - d. Take and pass state End of Course exams (EOC exams): the student may take state EOC exams for the following courses: ELA 1, ELA 2, algebra I, geometry, biology, US history and/or government. Earning a 3 (proficient) or higher on an exam will confer credit.
  - e. Take and pass the LHS final exam: students may take and pass (at 60% or above) the LHS final exam for the course for which they seek credit. When a student passes the final exam of a course in a series below, the student will be awarded credit for preceding courses in the same series completed during homeschool:
    - English I, English II, American literature, English literature
    - Spanish I, Spanish II, Spanish III, Spanish IV
    - algebra I, algebra II
5. Throughout the process, the director of curriculum and instruction may consult with Lebanon High School staff members.
6. When credit is granted, it is granted on a pass/fail (S/U) basis, with the exception that if home school coursework is provided on an official high school transcript from an accredited schooling agency, that credit will be granted with the indicated letter grade.

7. LHS transcripts will reflect that courses were completed during homeschooling.

## **GRADUATION**

8. There must be a clear path to graduation established. Families can review Ohio's graduation requirements [at this website](#).

## **PLACEMENT IN COURSES AT LEBANON HIGH SCHOOL**

9. Whenever students transfer to a new schooling environment, they encounter gaps between what has been learned previously and what is being taught in the new environment. Our goal is to ensure that the incoming student is placed in LHS courses with an appropriate, manageable level of challenge and rigor.
10. The homeschooling transcript will be the starting point for course placement at Lebanon High School.
11. Upon the completion of the work of the Director of Curriculum and Instruction, LHS guidance department staff and LHS department leaders will be responsible for placement in LHS courses.
12. Placement testing may be required.
13. It is possible that incoming students will need to repeat a previously-taken course, or engage in other preparatory activities to be ready for coursework at LHS.

## **INFORMATION ABOUT GPA, CLASS RANK, AND GRADUATION HONORS**

14. [Board of Education policy 5430](#) states: "Students entering the high school from non-chartered or home-based schooling shall have no established grade point average (GPA) or class rank for purposes of graduation honors, such as Valedictorian, etc., until such time as they have completed four (4) semesters. No student shall be eligible for graduation honors, such as Valedictorian, etc. unless they have been enrolled for four (4) consecutive semester(s) prior to the final semester utilized for purposes of determining such honors."
15. To have a GPA established for class rank or for graduation honors, students returning to LHS from homeschooling must enroll in time for the second semester of their sophomore year.